

School name

For full details

Location

City

Job title

Salary

Scale 4 point 19-21 £22,218-£23,610 (pro rata 38 weeks + 5 days) Actual salary £18,956-£20,144

Permanent or temporary?

Full / Part time / Term time only?

Job description

- 1. Preparation of resouces and apparatus for science lessons.
- 2. Providing technical assistance and advice in the delivery of practical lessons.
- 3. Providing risk assessments and advice to underpin the safe operation of the science curriculum, ensuring health and safety knowledge is up to date.
- 4. Ensuring hazardous waste is cleared safely.
- 5. Preparing and assisting with practical examinations where appropriate.
- 6. Supervising trainee technicians if required.
- 7. Maintaining resources within the department including cleaning and minor repairs.
- 8. Assisting with displays across the department and school when required.
- 9. Raising faults and concerns with the Lead Science Technician.

Relevant experience required? Yes No

Specific qualifications required? Yes No

Additional skills required? Yes No

Please list requirements

- NVQ Level 3 or equivalent qualification or experience in relevant area of work.
- 1. Excellent IT skills including use of Word, Excel, and databse entry and ability to use specialist ICT packages effectively.
- 2. Ability to learn and use new systems quickly.
- 3. Ability to manipulate and update SIMS to match needs of the school.
- 4. Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation.
- 5. Ability to act as a role model and to organise, lead and motivate staff.
- 6. Ability to relate well to adults and young people.
- 7. Ability to organise and prioritise own workload and to work quickly, accurately and effectively under pressure and to deadlines.
- 8. Good analytical skills and ability to pay attention to detail.
- 9. Ability to use initiative and to work flexibly adapting to changes in work priorites as needed.
- 10. Ability and commitment to provide a quality responsive service, demonstrating professional and tactful approach to work and in all communications.
- 11. Excellent interpersonal and written and oral communication skills.
- 12. Ability to liaise confidently with all members of the school community and outside agencies.
- 13. Ability to self-evaluate learning needs and actively seek learning opportunities.
- 14. Excellent record of punctuality and attendance.
- 15. With notice, willing to work outside core hours when required.

CPD? Yes No

Induction programme? Yes No

Pension scheme? Yes No

Start date of employment

Closing date for applications