

School name Dormers Wells High School

For full details [www.dwhs.co.uk/vacancies](http://www.dwhs.co.uk/vacancies)

Location Southall

City London

Job title Science Technician

Salary £17,950

Permanent or temporary? Permanent

Full / Part time / Term time only? Term Time Only

#### Job description

- To be responsible, through the teaching staff, for the care and maintenance of equipment, materials and animals within the science department.
- To prepare and set out experiments, scientific and audio-visual equipment, chemicals, specimens etc. for laboratory use (this includes moving items between laboratories where necessary).
- To collect live specimens in the field for laboratory use.
- To clear up, clean and store equipment, chemicals, specimens etc. after use. Ensure cleanliness of benches and sinks in laboratories, preparation rooms, whiteboards etc. Maintaining supplies of paper towels, etc.
- To maintain and repair scientific equipment in the science department including tools, solutions, text books etc..
- To accurately maintain storage systems for equipment, chemicals, worksheets etc.
- To assist with stocktaking and ordering.
- To care for animals and plants. Shopping for animal food and taking animals to the vet.
- To carry out clerical duties connected with department (petty cash, filing, duplicating etc.).
- To help prepare and maintain corridor displays.
- To maintain a record of consumables and advise when re-ordering is necessary.
- To attend and participate in curriculum area and other meetings and training as and when required.
- To have oversight of the safety library and to keep abreast of developments regarding health and safety including reviewing the CLEAPPS website regularly.
- To be available before and after lessons as appropriate to lay out or remove equipment.
- To contribute to the wider learning and teaching environment in the absence of the supported student(s), as an interim measure.
- To be responsible for the good maintenance, safety and security of offices, equipment, display areas, stock rooms and preparation room in adherence to Health and Safety regulations and curriculum area and school policy and procedures.

Relevant experience required?  Yes  No

Specific qualifications required?  Yes  No

Additional skills required?  Yes  No

Please list requirements

If yes please specify

CPD?  Yes  No

Induction programme?  Yes  No

Pension scheme?

Yes  No

Start date of employment

As soon as possible

Closing date for applications

24th April 2017